

Dear Parents,

Gehlen Catholic School strives to provide students with the opportunity to access a wide variety of resources within the school learning environment, expanding classroom teaching. With the use and access to Internet and other technology resources, we will educate students in the proper use of these technologies, teach safety precautions in the use of technology and strive to protect students from inappropriate materials found within these resources, including interacting with other individuals on social networking sites and in chatrooms, cyberbullying awareness and response.

While the benefits of the Internet and other technological resources are enormous, we must also be aware that the Internet is an open system which contains materials that would be considered of **NO** educational value in a school setting. Therefore, we do reserve the right to terminate a student's privilege to use these resources if abused or used inappropriately. We will make every effort to prevent a student's access to inappropriate materials, but we cannot totally guarantee that he/she will not encounter text or pictures that are objectionable. We ask your assistance in developing responsible attitudes, reinforcing appropriate behaviors and supporting the school staff.

This leaflet contains the policies and guidelines Gehlen Catholic has developed for the use of Internet and other technology resources. Please read the guidelines and discuss them with your child. By signing and returning the front portion of this leaflet, you indicate your permission to allow your child to use the Internet and other technology resources of the school within the guidelines established and to support school policies in the event that your child(ren) fail to comply with established rules and expectations.

Sincerely,
Gehlen Catholic Administration



No Warranties

Gehlen Catholic School makes no warranties of any kind, whether expressed or implied, for information or services provided through the school's Internet server. Gehlen Catholic School will not be responsible for any damages. This could include the loss of data or an interruption in service.



709 Plymouth Street NE
Le Mars, IA 51031

Phone: 712-546-4181

Fax: 712-546-9384

www.gehlencatholic.org

www.facebook.com/gehlencatholicschool

Gehlen Catholic School strives to promote an openness to God, provide a quality education and instill Catholic values in a caring, challenging and prayerful environment.

GEHLEN CATHOLIC SCHOOL



Technology Resources and Internet Responsible Use & Safety Policy for Students

(One form needs to be signed per family)

**STUDENT TECHNOLOGY
RESOURCE AND INTERNET USE
AGREEMENT**
(one form signed per family)

For Students: I understand and will abide by this responsible use policy. I further understand that any violation of the regulations will result in the loss of my technology resources and/or Internet privileges for a time period which may include the rest of my school years at Gehlen Catholic School.

1. _____
Student's Signature Student's Grade

2. _____
Student's Signature Student's Grade

3. _____
Student's Signature Student's Grade

4. _____
Student's Signature Student's Grade

PARENT OR GUARDIAN INFO:

(If the user is under the age of 18, a parent or guardian must also read and sign this agreement.)

I have read the responsible use policy. I understand that access to technology resources and the Internet at Gehlen Catholic are for educational purposes. I understand that Gehlen Catholic School has the right to limit access. I will not hold the school responsible for the materials my child may access

from the Internet. Furthermore, I understand the pitfalls of technology resources and the Internet. I will support Gehlen Catholic School in all decisions regarding the use of these resources.

Parent Name, please print

Parent Signature and Date

TECHNOLOGY RESOURCES AND INTERNET USE TERMS AND CONDITIONS

The purposes of providing technology resources and the Internet are to advance and promote education at Gehlen Catholic School. It is intended to assist in the collaboration and exchange of information among all who are concerned with education. Use of technology resources and the Internet are privileges provided to those students who have agreed to the terms of its proper use and abide by the regulations established for its appropriate educational use.

1. PRIVILEGE

The use of technology resources/Internet is a privilege, NOT a right. Any student using these resources must have a signed **RESPONSIBLE USE POLICY** on file in the library/media center prior to use. Any and all inappropriate use will result in immediate cancellation of privileges for a period of time which may extend to the limit of the rest of the user's educational years at Gehlen Catholic. Any staff member has the right to revoke the privilege.

2. RESPONSIBLE USE

The use of technology resources (computers, laptops, iPads, Chromebooks, cell phones, printers, projectors, etc.) must be in support of education and research consistent with the objectives of education at Gehlen Catholic. Any transmission or use of technology resources/Internet which violates the school's policies or US or state laws is prohibited. These transmissions include, but are not limited to copyrighted materials, threatening or obscene materials, crude or rude language or any other actions that indicates the lack of respect for another.

Proper use of technological equipment is expected of all users. The settings, network connections and data on a computer are to be respected and untouched by other users. The user is responsible for damage.

3. TECHNOLOGY RESOURCES AND THE INTERNET

Computer and other technological resources and the Internet are to be used for educational purposes. Use of the Internet by students must be under the direct supervision of a school staff member at all times.



3. TECHNOLOGY RESOURCES AND THE INTERNET

The school provides a firewall to prevent viewing and use of inappropriate sites.

4. EMAIL

The use of email is a privilege, not a right. Students can access their school email as needed for class with teacher approval. Personal email may only be used before and after school hours in the library/media center.

5. NETIQUETTE

Certain behaviors have gained acceptance in the use of technology resources/Internet. As a user joins the online community, he/she is expected to practice appropriate behaviors such as:

- a. Avoid the use of sarcasm which may be misinterpreted.
- b. When quoting another, always list the source. Failure to do so is a violation of the copyright laws.
- c. Write only those messages which can be shared with the world...as the Internet makes that a reality. You are responsible for what you say and do.

6. VANDALISM

Vandalism is defined as any malicious attempt to harm or destroy hardware, software or data of another user. This includes, but is not limited to the erasing of data from the hard drive that belongs to another, changing connections to the server, destroying another user's bookmarks, creating or downloading viruses, trashing any program or part of a program that is not one's own, tampering or altering programs or settings on the system including desktop icons. Vandalism of technology resources/data will result in the loss of Internet privileges and/or use of technology resources.